



**CLARK COLLEGE COOPERATIVE EDUCATION**  
1933 Fort Vancouver Way, Vancouver, WA 98663-3598

## **What is required for registering for Co-op/Internship Credits?**

After you have found an employer; make an appointment to meet with your Faculty Advisor to have your Co-op/Internship approved. They will explain about the credits required for your program.

**Guidelines in determining the number of credits** ~ the ratio of credits to hours worked is as follows:

1 credit: 30 hours worked (entire quarter) **WITH** seminar class **or**

1 credit: 50 hours worked (entire quarter) **WITHOUT** the seminar class

**A Seminar Class (BTEC 141, 143 or 145 for BTEC; BTEC 147 for BUS students; HDEV 195, 198, 200 for everyone else)** is a requirement for some majors during a student's Co-op work experience program (if they are doing the 1 credit to 30 hours).

Generally when you register for your Co-op/Internship 199 credits you also register for a Seminar Class at the same time.

See your Faculty Advisor to find out about your program's requirements.